



North Hills School District
North Hills High School

53 Rochester Road, Pittsburgh, PA 15229-1189
Phone: 412.318.1400 Fax: 412.318.1403
www.nhsd.net



Shaun Cloonan, director, ext. 3047

www.northhillsschoralmusic.org

April 15, 2014

Dear Choir Students and Families,

Our performance tour to Orlando/Disney is in one week! The staff and chaperones are looking forward to our upcoming performance and the opportunity to work with your students. In anticipation of the trip, we have prepared this packet of information that will be reviewed at tonight's meeting. Please carefully review the contents, which include:

- Final Trip Itinerary, which tour escort Rick Sicilio will go over with everyone in detail
- Packing List & Procedures, outlining drop-off times for luggage and medication information
- Parent and Student Consent Agreement (due by 4/14 after school practice)
- NHSD Overnight Field Trip/Medication Form (distributed a last week – due today)
- Procedure for Administering Medication at School Form – any medication that will be needed on the trip, that is not part of the NHSD standing order, should be provided with this form. Available under the "Forms & Handouts" tab of the choir website listed above if not already submitted to the school Health Office.

Feel free to contact us if you have any further questions. This is the biggest trip that the choral program has participated in for a great number of years, and we are all looking forward to making music and memories together!

Sincerely,

Mr. Cloonan & The Choral Parents Association



795 Pine Valley Drive; Suite 16
Pittsburgh, PA 15239
Phone: 724-733-8747
Toll Free: 800-411-8747
info@ArtisticAmbassadors.com
www.ArtisticAmbassadors.com

TOUR ESCORT:

Rick Sicilio

EMERGENCY CONTACT CELL NUMBER:

412-818-8747

As of: 14Apr2014

NORTH HILLS HIGH SCHOOL – CHOIR
FINAL TOUR ITINERARY – WALT DISNEY WORLD/ORLANDO 2014

Day 1 – Tuesday, April 22, 2014

3:30pm Anderson Buses arrive at: North Hills High School
53 Rochester Road
Pittsburgh, PA 15229

4:00pm Bus Transfer: North Hills High School to Orlando

6:00pm Provided Dinner: Ryan's Steak House (Phone: 304-623-9949)
519 Emily Drive
Clarksburg, WV 26301

TBA Rest Stop Beckley Travel Plaza, WV

Overnight on buses

Day 2 – Wednesday, April 23, 2014

TBA Driver change

TBA Provided breakfast enroute with \$10.00 cash allotment

12:00Noon Arrive at: Disney's Hollywood Studios / Meet Tour Escort Rick Sicilio
Provided Lunch and dinner in Park with meal coupons

5:30pm Bus Transfer: Hollywood Studios to:
Hampton Inn International Drive/Convention Center (Phone: 407-354-4447)
8900 Universal Blvd
Orlando, FL 32819

6:00pm Check into hotel

8:15pm Bus Transfer: Hotel to Workshop

9:15pm CHOIR WORKSHOP – Disney Sings
Location: Studio A rehearsal room – Backstage area of Epcot

11:45pm Bus Transfer: Clinic to Band hotel
(Hampton Inn: 4971 Calypso Cay Way, Kissimmee, FL 34746)
to drop off 13 students then bus transfer to Choir Hotel

12:30am Lights Out

Overnight in Orlando

Day 3 – Thursday, April 24, 2014

7:00am – 9:00am Provided hot breakfast at hotel – eat at your leisure

9:00am Bus Transfer: Hotel to Walt Disney World – Magic Kingdom
(Magic Kingdom Park Hours: 9:00am – 11:00pm)

Provided Lunch and dinner in Park with meal coupons

9:00pm Main Street Electric Parade

10:00pm – 10:30pm Disney "Wishes" fireworks

10:45pm Meet at front gate of park (inside park)
Take Monorail to Transportation Center to meet buses

11:30pm Bus Transfer: Magic Kingdom to Hotel

12:00Midnight Lights Out

Overnight in Orlando

Day 4 – Friday, April 25, 2014

- 7:00am – 9:00am Provided hot breakfast at hotel – eat at your leisure
- 9:00am Bus Transfer: Hotel to Disney's Epcot (Load performance attire on buses)
(Epcot Park Hours are 9:00am – 9:00pm)
- 2:00pm Provided Lunch in Park with meal coupon
Buses to arrive to the CENTER 1 gate on Overpass Road, a service entrance for Epcot. Use the INSPECTION LANE to approach the gate. Each vehicle must stop individually for clearance. A Security Host will assist you with directions to the DISNEY PERFORMING ARTS PRESHOW AREA where you will be met.
- 2:30pm All Choir members: Meet in EPCOT outside of the ITALY SHOWCASE.
(In the area by the GELATO KIOSK and the "LA GEMMA ELEGANTE" shop)
- Buses will take the choir members to the performance area to change into performance clothes
- 4:00pm – 4:25pm CHOIR PERFORMANCE: Melody Gardens Stage at Innovations West
Future World area of Epcot
- 9:00pm Provided Dinner in Park with meal coupon
- 9:45pm IllumiNations: Reflections of the Earth
- 10:00pm Meet at front gate of park (inside park)
- Bus Transfer: Epcot to Hotel
- Overnight in Orlando

Day 5 – Saturday, April 26, 2014

- 6:30am – 8:30am Provided hot breakfast at hotel – eat at your leisure
- 8:30am – 9:00am Check out of Hotel and Load ANDERSON Buses
Keep bag w/beach things with you
- 9:00am Bus Transfer (ANDERSON): Hotel to Downtown Disney
ANDERSON BUSES DRIVE STRAIGHT TO INTERNATIONAL PALMS
- 9:30am – 11:30am Time for Shopping: Downtown Disney
- 11:30am Students meet at bus parking near Cirque du Soleil
- 11:30am Bus Transfer (MEARS): Downtown Disney to: International Palms Resort
1300 North Atlantic Avenue
Cocoa Beach, FL 32931
- 1:00pm Arrive International Palms Resort
- 1:30pm Provided Lunch Catered by International Palms Resort
Free Time at Cocoa Beach
Changing Rooms available
- 7:00pm Bus Transfer (ANDERSON): Cocoa Beach to North Hills High School
Provided dinner enroute with \$10.00 cash allotment
- Overnight on buses

Day 6 – Sunday, April 27, 2014

- Rest Stop Columbia, SC // Driver change
Provided breakfast enroute with \$10.00 cash allotment
- Rest Stop Sutton, West Virginia
- 3:00pm – 4:00pm Arrive at North Hills High School

Choir Trip to Orlando/Disney 2014

PROCEDURES AND PACKING LIST

LUGGAGE CAN BE DROPPED OFF MONDAY NIGHT, APRIL 21ST, FROM 6:00-8:00PM IN THE HIGH SCHOOL AUDITORIUM. WE WILL USE THE BACK SECTION CLOSEST TO THE A HALLWAY.

Performance Attire

Per Disney Performing Arts, the minimum requirement for groups performing is a polo, khaki pants, and black dress shoes. Girls should wear flats so that there are no issues with height on the risers. Boys should make sure to wear black socks with their dress shoes as well.

Band students joining us on the trip, as well as the North Hills Singers, will have garment bags to store their performance clothes. There are a few garment bags remaining for others who may wish to use them. They will be available on a first come, first served basis.

STUDENTS MAY BRING 1 SUITCASE WITH THEM ON THE TRIP. It may be dropped off Monday night, Tuesday morning upon arrival, or immediately after school depending on what arrangements families make. All items will be stored in the high school auditorium during the day on Tuesday.

When packing, consider the following:

Orlando April Weather

- Average high is 83°, average low is 60°. Rain is common coming off the gulf
- Students usually do not bring enough warm clothing/layers on trips!

Day 1 – Tuesday

- Wear your blue trip t-shirt to school. Dress in layers if it is cooler, and dress comfortably for the long bus ride. Include a change of shirt in your carry-on, as well as things to freshen up.

Day 2 – Wednesday at Hollywood Studios & Workshop

- Wear your park clothes from the bus ride. After checking in to the hotel, you may change clothes again for the workshop. Per Disney: “Participants must wear full-sole dance or athletic shoes to participate. No sandals, bare feet, dance paws, foot thongs or lyrical sandals.”

Day 3 – Thursday at Magic Kingdom

- Wear comfortable park clothes. We will be at the park almost the entire day, and will watch the marching band perform at 9:00PM. Include layers and comfortable socks and shoes.

Day 4 – Friday at Epcot with Performance

- Wear comfortable park clothes for our non-performing time. Make sure your performance uniform (polo, khakis, black socks/shoes) is easily accessible (garment bags for most – others will drape over their bus seats for changing during the afternoon). Band students will put their garment bags back on the choir bus and we will hold them in the choir room upon returning to school.

Day 5 – Saturday at Downtown Disney and Cocoa Beach and Day 6 return to NHHS

- Wear your swimsuit underneath your clothes that day and pack your bus ride home.
- Repack your carry-on to include your beach towel and change of clothes for the ride home. You will be taking your backpacks/carry-ons with you to Downtown Disney due to bus changes, so don't over-fill them. Items that you do not need at the beach should be packed with your larger bag.

Carry-on Item: Back pack OR small duffel bag with items for the ride, including:

- Pillow
- Change of shirt on way down; repacked to include a change of clothes for after the beach on return trip
- Homework: students are to keep up with their class assignments while on this trip
- Cell phones, MP3 players/iPods, and other electronics should be kept to a minimum. These items are the students' responsibility to take care of and keep track of. These items can be broken or lost. Students cannot be reimbursed for damage or loss of any of these items.
- Movies: G or PG may be played at the director's/chaperones' discretion
- Snacks

Medical Information

The school nurses have compiled a list of medications and health conditions based on the emergency cards they have on file at school. If there are additional medications or issues that we need to be made aware of, please talk with our trip nurse, Mrs. Mientus, immediately. This information should also have been included on the NHSD Overnight Medical Form that is due today.

NHSD Standing Order

The North Hills School District standing orders apply on this trip, as it is a school function. Approved medication (Acetaminophen [325 mg], antacids, Bacitracin ointment) will be administered by our trip nurse as if the students were in school.

Other medications

For a student to receive any other medication (including OTC), you should have completed and turned into the school nurse the **Procedure for Administering Medication at School** form filled out by your doctor. If this has not been completed and is not already on file, it must be submitted before departure next Tuesday. Extra forms are available at the meeting as well as on the choir website at www.northhillschoralmusic.org under "Forms & Handouts."

Any medication to be administered or handled by the trip nurse should be brought **in the original container** to luggage drop-off on Monday night, April 21st.

Items for packing consideration:

- Layered clothing for traveling/park
- All necessary personal hygiene items
- Appropriate clothing for each day on the itinerary
- **All Pieces of EPCOT Performance Uniform**
- Sneakers and several pairs of appropriate socks
- Modest swimsuits for the beach/hotel pool
- Beach towel
- Extra supplies such as contacts, contact solution, glasses, etc.

Please let us know how we can make this the best experience possible for us all.

We will continue to provide updates as we approach the trip. Thank you!

NORTH HILLS HIGH SCHOOL CHOIR ORLANDO/DISNEY TRIP 2014
PARENTS AND STUDENT CONSENT AGREEMENT
PART 1

The undersigned student(s) and parent(s) hereby consent to the participation of:

(Name of Student) _____

in the North Hills High School Choir trip to Disney/Orlando, FL from April 22 - 27, 2014.

We understand that the chaperones are volunteering their time to assist the director in monitoring the students during the trip and that the director and chaperones cannot assume any responsibility for the behavior of individual students.

We hereby waive any claims against, and release, and forever discharge any liabilities of any and all director and chaperones for any damage or injury to the student or his or her property, which may occur during the trip, except for willful misconduct or recklessness.

We acknowledge and understand that our personal policies for liability and medical insurance shall be the primary insurance coverage.

We certify that the student has no known medical problems or allergies, is not taking any medications and has not been recently exposed to any communicable diseases except as described on the attached Student Medical Information Form. We understand that if a medical problem or condition arises, every reasonable attempt will be made to contact the parent(s) or other responsible adults designated.

We agree that the determination to send the student home due to a medical condition, if necessary, will be made by a director, one or more staff members, and a physician.

We, the parent(s), acknowledge our responsibility for any problem created by the student during the trip, including any disciplinary or other non-medical problem. In the event that a serious disciplinary or other non-medical problem exists, we consent to the administration's decision to send the student home by the quickest available means.

We further understand that if any Federal, State or local authorities should take the student into custody for any violation or alleged violation of Federal, State or local law or ordinance, it shall become the responsibility and obligation of the parent(s) to secure the student's release.

PARENTS AND STUDENT CONSENT AGREEMENT
PART 2

If the student must be sent home for any of the above reasons, we, the parent(s) agree to pay for airline tickets, and/or other special transportation costs, or to reimburse others for any such costs incurred on behalf of the student.

In the event of a medical emergency, we, the parent(s), acknowledge our financial responsibility for reimbursement of any expenses that may be incurred to provide care for the student.

If any emergency or problem of any kind arises concerning the student, every attempt will be made to reach the parents(s) or named responsible adult at the telephone numbers designated. If it is impossible to reach any parent(s), or responsible adult, we hereby consent and give authority to the chaperones and directors to take such action as is reasonably necessary under the circumstances. We do hereby release and forever discharge any and all chaperones and directors from any claims, liability, or causes of action whatsoever regarding any damages, suits, injury, demands whatsoever in law or in equity to the student or his or her property resulting from the acts or actions of chaperones and directors, except for willful misconduct or recklessness.

We, parent(s) and student, pledge that during the entire trip there will be no purchase, transportation or use of any tobacco products, intoxicating beverages, drugs or other hazardous, abusive or illegal substances or other illegal articles or property.

We understand that all school policies apply while on the trip.

Cellular telephones are permitted on the trip but will not be in use during our performances or performances that we may be attending.

We have signed our names hereto on (date) _____ 2014, intending to be legally bound.

Student Signature

Parent Signature

NORTH HILLS SCHOOL DISTRICT

Procedure for Administering Medication at School

It is required by the North Hills School District that the attending physician complete this form for any medication to be given during school hours. This form is only good for the school year in which it is signed. All medication must be sent to school in the original container bearing the medication name and, if prescription, the current dose.

Student Name _____ Grade _____ Date _____

Medication and Dosage _____

Time to be administered _____ to _____
Duration of the medication course

Condition for which medication is prescribed _____

Possible side effects _____

Physician's signature _____ Physician's Phone Number _____

Physician's Fax Number _____

I agree that the North Hills School District and their assigned personnel shall not be held responsible for any untoward effects of this medication.

Signature of Parent / Guardian _____

Daytime phone number _____

Date _____

Please return the signed form to:

Joan Kinder, RN
School Nurse

Senior High School
53 Rochester Road
Pittsburgh, PA 15229

412-318-1417
Phone number

412-318-1403
Fax number