

Volunteer Check List

Those interested in becoming a North Hills School District Volunteer, Chaperone or Volunteer Coach, must process for submission the following information.

Those interested in volunteering will need to have written confirmation from Human Resources before beginning their assignment.

Please track the following and include in your volunteer packet:

- ___ Volunteer/Chaperone/Volunteer Coach Application.
- ___ Volunteer/Chaperone/Volunteer Coach Agreement.
- ___ Original Act 34 Clearance*, (print the official Response for Criminal Record Check certification form **and** the invoice before logging off).
- ___ Original Act 151 Clearance*, Child Abuse Clearance (mail this in, 4-6 weeks to process).
- ___ FBI Clearance* (PA Dept. of Education), Act 114 Clearance (an online form which requires fingerprinting. Print out your response and receipt).
- ___ Volunteer Check List.

Once all forms have been completed and all original clearance documents have been received, bring them to the North Hills Senior High Athletic/Activities office and hand to the Activities Coordinator.

You may not begin your assignment until all your documents have been submitted for approval and you have received your confirmation letter from the Director of Human Resources.

This process must begin well in advance of the sports season you are interested in. If the sport season is underway, your volunteer application may not be presented to the North Hills School Board for approval until the start of the following school year.

****Keep in mind if you have had any criminal activity in the past and it is on any of your records your application will not be accepted.***